The Activities of Writing Company Profile of Faculty of Engineering at Public Relations & Cooperation Faculty of Engineering
Universitas Sebelas Maret

Internship Report

Submitted to meet a part of the requirements to obtain an Ahli Madya Degree in English Language

by
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2016
The undersigned below has approved that this internship report is ready for examination. All the content in this report, however, is solely the responsibility of the writer.

Title of Internship Report:
the Activities of Writing Company Profile of Faculty of Engineering at Public Relations & Cooperation Faculty of Engineering Universitas Sebelas Maret

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\textbf{Yosephine Anindhita Raras Pramesthi Wijaya}
ABSTRACT

Yosephine Anindhita Raras Pramesthi Wijaya. 2016. The Activities of Writing Company Profile of Faculty of Engineering in Public Relations & Cooperation of Faculty of Engineering Universitas Sebelas Maret. English Department Diploma Program. Faculty of Cultural Sciences. Universitas Sebelas Maret

This internship report was written based on internship activities at Public Relations & Cooperation Division for a month. It started from 1st February 2016 until 29th February 2016. This report discusses the activities while writing the company profile. This report covers the process of writing the book and problems that faced during the process.

The steps of writing the company profile of Faculty of Engineering are as follows: looking for reference, arranging list of content for company profile book, looking for information and data for the content of company profile book, writing of the company profile, consulting, and evaluating.

I find some problems which occur in process of writing the book. the problem are mostly caused by lack of information and lack of vocabulary. In order to minimize the problem, I should look for some reliable sources and information and use some strategies in translating.
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